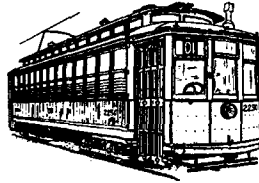


**THE
CITY OF**



Glendale

Est. 1912

SEWER LATERAL REPAIR PROGRAM

**Glendale City Hall
424 N. Sappington Road
Glendale, MO 63122
314-965-3600
314-965-4772 fax
www.glendalemo.org**

· CITY OF GLENDALE
SEWER LATERAL REPAIR PROGRAM

On November 4, 1997, citizens of the City of Glendale voted to establish a sewer lateral repair program within the community. The Sewer Lateral Repair Program began officially on January 1, 1998 and is designed to pay up to a maximum of \$3,000 towards repairing broken residential sewer laterals from the sewer main to the house. All residential units are covered under this program with the exception of the three (3) condominium complexes in Glendale.

Under the Sewer Lateral Repair Program, residents pay a \$28.00 annual fee that is billed quarterly in \$7.00 increments on the City's sanitation bill. This fee is used entirely for the Sewer Lateral Repair Program and can not be used for any other purpose. The fee currently generates about \$63,000 per year. If the City finds that it is collecting more money than it needs to operate this program, it will roll back this \$7.00 quarterly fee to a lesser amount.

The Sewer Lateral Repair Program pays for point-of-break repairs, which means that only the portion of the pipe that is defective is repaired. The City will only replace the entire sewer lateral if it is determined to be necessary by the Public Works Superintendent in consultation with a licensed plumber or drain layer. The responsibility of the Sewer Lateral Repair Program is limited to excavation and repair of lateral pipe and backfilling in a workmanlike manner. The top six inches of the backfill material will be topsoil. The Sewer Lateral Repair Program will also be responsible for the replacement of sidewalks, and parts of paved driveways and streets removed to repair defective laterals.

It will be the responsibility of the property owner to restore landscaping and ground covers, including grass, in whatever manner they choose. The City is not responsible for restoration to a grass or landscaped surface. In the event obstacles such as yard sheds, garages, etc. are in the path of the lateral and lie over the damaged portion of the lateral, the City reserves the right to reroute the lateral to avoid the necessity of removing the structure. The program does not cover the cost to replace any trees, shrubs, flowers, sod, decks, retaining walls or outbuildings that may be damaged during the repair of the sewer lateral.

The City will pay for diagnostics and repair charges up to a maximum of \$3,000 per repair of a sewer lateral. All other charges for a single repair will become the responsibility of the resident or homeowner of the covered sewer lateral repair and will be billed by the City and due and payable within 30 days.

Licensed plumbers and drain layers will be contracted to work on the sanitary sewer lateral on a bid basis. The City will establish a bid list and send out bids and contract with the lowest and best bidder. Upon contracting with a plumber or drain layer, the City will work closely with the contractor to insure that the sewer is repaired in a workman-like manner. The City will inspect the sewer upon completion of the repair and will make payment directly to the contractor only if the repairs are satisfactorily completed.

HOW DOES THE PROGRAM WORK?

1. If a blockage in your lateral occurs that cannot be removed by a plumber or sewer cleaning service or a sinkhole is observed, you may have a broken sewer lateral. If such a condition exists, you should come to City Hall and fill out an application for the program. The Sewer Lateral Repair Program will not pay for the cost of sewer cleaning to remove tree roots or buildups, rather this is the responsibility of the resident or homeowner.
 2. Applications for sewer lateral repair can be obtained at City Hall during normal business hours or you may call 965-3600 to have one mailed or faxed to you. *An application should not be submitted by the resident or homeowner until an attempt has been made to clean out the sanitary sewer lateral by a plumber or sewer cleaning service.*
 3. Upon receipt of the application, the City will have the sanitary sewer lateral examined with a special video camera and if a break is found, a report will be prepared to bid out the job to qualified plumbers and drain layers. If the City finds that there is no break and the sewer was simply blocked with tree roots and waste materials, the cost of cleaning and opening the sewer lateral shall be the responsibility of the applicant. If the sewer lateral is found to be eligible for repair, the City will bear the cost for this cleaning as part of the diagnostic stage.
 4. The City of Glendale will request bids from a pool of qualified plumbers and drain layers. On non-emergency repairs, bids must be returned to the City within a week, at which time the bid will be awarded. After the bid is awarded, the work should be completed within a week. As the Sewer Lateral Repair Program is a pay-as-you-go program, non-emergency repairs may be placed on a waiting list until funds are available. All emergency repairs will be expedited and will be handled ahead of non-emergency repairs.
-

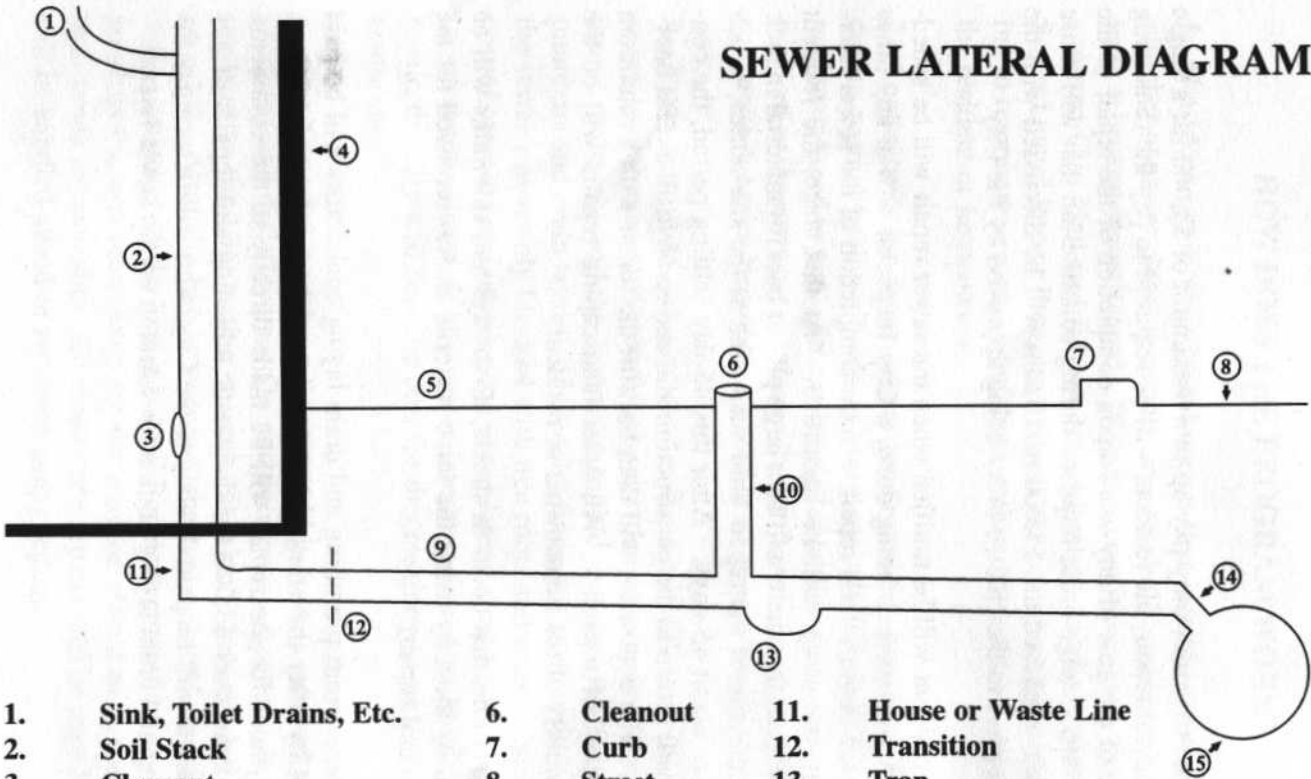
5. As the City will only pay up to a maximum of \$3,000 for a single sewer lateral repair, the resident will be required to pay the remaining balance of the cost of any work upon completion of the repair of the lateral. Any change order required during construction that will cause the repair to exceed the \$3,000 maximum will be discussed with the resident prior to the change order being approved by the City.

6. The resident will be notified when the sewer repair will be scheduled. As the work is being done, a City Inspector will at key times inspect the sewer lateral repair. Upon completion of the sewer lateral repair, the sewer will be backfilled. At this stage, the resident should expect that there will be a large pile of backfill material in their yard at the site of the repair until such time as the site settles, which will be in about 45 days. After this 45-day settling period, the contractor will return to the construction site and remove all excess backfill dirt. The contractor will then backfill the repair with a minimum of 6 inches of topsoil. All other landscaping repairs will be the responsibility of the homeowner or resident.

7. Excavations that occur in streets, driveways and sidewalks will be repaired by the City using the same material as was removed for the sewer lateral repair.

8. Invoices from plumbing and drain laying contractors will be paid by the City after the work is satisfactorily completed and inspected. The payment for the repair will be made directly to the contractor. Any amount over \$3,000 for diagnostic, cleaning and repairs of any sewer lateral will be paid directly to the City, who will in turn pay the plumbing and drain laying contractor working on the sewer lateral.

SEWER LATERAL DIAGRAM



- | | | | | | |
|----|---------------------------|-----|-----------|-----|---------------------|
| 1. | Sink, Toilet Drains, Etc. | 6. | Cleanout | 11. | House or Waste Line |
| 2. | Soil Stack | 7. | Curb | 12. | Transition |
| 3. | Cleanout | 8. | Street | 13. | Trap |
| 4. | Foundation | 9. | Clay Pipe | 14. | Wye Connection |
| 5. | Yard or Green Space | 10. | Riser | 15. | M.S.D. Main |

